

## **POST-SECONDARY ENROLLMENT OPTIONS**

The Lisbon School Committee feels it is important to provide challenging educational opportunities for our students. Enrollment in post-secondary courses is one method of providing challenging courses that meet Lisbon's graduation requirements. The intent of this policy is to establish the requirements for student enrollment in post-secondary courses taken before high school graduation.

### **Eligible Institutions**

Students may take courses at eligible post-secondary institutions within Maine, which include the University of Maine System, the Vocational Technical College System and Maine Maritime Academy.

### **Student Eligibility Requirements**

A student may take no more than one course per semester and two courses per academic year.

A student must meet the following criteria prior to enrolling in a post-secondary course:

- A. Have a minimum of a "B" [or 3.0] average in his/her courses overall;
- B. Meet the course admission standards of the eligible institution;
- C. Provide evidence of parent/guardian approval for taking the course; and
- D. Obtain approval from the principal and guidance counselor. The student must develop a plan describing how the course will help the student meet graduation requirements in order to obtain approval.

A student enrolled in grade 11 or 12 who does not meet the "B" [or 3.0] average in his/her courses overall is eligible to take a post-secondary course provided that he/she:

- A. Has been assessed and received a recommendation to take the course from the school administration; and
- B. Has been approved for participation in the course by an eligible institution.

### **Awarding of Credits**

The eligible institution shall grant full credit to any student who successfully completes a course. High school graduation credit for a course taken under this policy shall be awarded as follows:

- A. The course must meet for a minimum of one semester.
- B. The student must earn a passing grade in the course.
- C. Attendance must satisfy the eligible institution instructor's requirements.
- D. If the above criteria are met, the student shall receive one (1) high school credit for each one semester college course completed.

### **Financial Assistance**

- A. The Maine Department of Education shall pay applicable tuition costs for any student enrolled in a course under this policy if the eligible institution requires tuition payment.
- B. The student and his/her parent/guardian are responsible for paying for all textbooks, course fees and transportation costs.

If the student qualifies for free or reduced lunch, the school unit may pay the cost of textbooks, course fees, and transportation at the discretion of the Superintendent/designee.

### **School Unit Reporting Requirements**

The Superintendent shall ensure that information concerning post-secondary enrollment options is made available to parents and students.

The Superintendent shall provide an annual report to the School Committee regarding the number of students taking courses at post-secondary institutions and the courses taken.

Legal Reference: 20-A MRSA § 4771 et seq.

Adopted: December 11, 2000

Reviewed: January 13, 2003

Reviewed: March 12, 2007

Reviewed: April 12, 2010