

**LISBON SCHOOL COMMITTEE  
AGENDA  
Monday, December 14, 2009  
Lisbon Town Office Meeting Room  
7:00 P.M.**

**MISSION**

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

**GOALS**

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

**NORMS**

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

1. The meeting was called to order at \_\_\_ p.m. by Chairperson Grant.

2. Pledge of Allegiance

3. Roll Call:     \_\_\_ Prudence Grant                     \_\_\_ Traci Austin  
                   \_\_\_ Kathi Yergin                         \_\_\_ George Caron  
                   \_\_\_ Pete Reed

4. Nomination for Lisbon School Committee Chair:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

5. Nomination for Lisbon School Committee Vice-Chair:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

6. Committee Membership:

A. School Committee and Liaison appointments:

- 1) LEA Negotiations Committee: (2) (Grant, Austin) \_\_\_\_\_
- 2) LESP Negotiations Committee: (2) (Grant, Comber) \_\_\_\_\_
- 3) LAA Negotiations Committee: (2) (Danuski, Grant) \_\_\_\_\_
- 4) Drop Out Prevention Committee: (1) (Danuski) \_\_\_\_\_
- 5) Building Needs Committee: (2) (Austin, Tupper) \_\_\_\_\_
- 6) Legislative Contact: (1) (Danuski) \_\_\_\_\_
- 7) Adult Education Advisory: (1) (Comber) \_\_\_\_\_
- 8) Sick Leave Bank: (1) (Grant) \_\_\_\_\_
- 9) Finance Committee: (3) (Grant, Comber, and Danuski ) \_\_\_\_\_
- 10) Audit Committee: (2) (Comber, Danuski) \_\_\_\_\_
- 11) School Attorneys: (Drummond, Woodsum & MacMahon) \_\_\_\_\_
- 12) Curriculum Steering Committee: (1) (Grant) \_\_\_\_\_
- 13) Comprehensive Education Plan: (1) (Danuski) \_\_\_\_\_
- 14) Local Advisory Council: (1) (Comber) \_\_\_\_\_
- 15) LRTC Committee: (1) (Grant) \_\_\_\_\_
- 16) Lisbon Technology Committee: (1) (Austin) \_\_\_\_\_
- 17) School Safety Committee: (1) (Danuski) \_\_\_\_\_
- 18) Wellness Committee: (1) (Grant) \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

7. Consideration of Action on the Minutes of November 09, 2009 and November 23, 2009.

A. Recommend the Minutes of November 09, 2009 and November 23, 2009, be accepted as presented barring any errors or omissions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

8. Adjustments to the Agenda:

9. Good News & Recognition:

A. FY09 HSGP Grant Awards

10. Reports from Administrators/Educational Presentation:

- A. Kenneth Healey – Administrative Update
- B. Jeffrey Ramich – Administrative Update
- C. Carlene Iverson – Administrative Update
- D. Steve Schran, Tim Verrill and Jonathan Carsley  
Music – June 2011 Concert Tour in NY

11. Report from Superintendent:

- A. State Curtailment

12. Public Comments:

13. Unfinished Business:

14. New Business:

15. Financial Reports:

- A. Lisbon High School – M/E October 31, 2009 and November 30, 2009
- B. Philip W. Sugg Middle School – November 30, 2009
- C. Lisbon Community School – M/E October 31, 2009 and November 30, 2009
- D. Lisbon School Department – As of December 09, 2009

16. Communications (Consent Agenda):

- A. Lisbon Budget Process Calendar 2010-2011
- B. Lisbon Budget Priorities 2010-2011
- C. Letter from Commissioner Gendron to Seth Mitchell
- D. MPA Letter

17. Committee Comments: (Sub Committee Meetings Report Out)

18. Personnel:

A. New Hires:

- 1. Consideration of action to employ a math team advisor at the Lisbon Community School for the 2009-2010 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- 2. Consideration of action to employ a co-curricular assistant varsity track and field coach for PWS middle school for 2009-2010.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- 3. Consideration of action to employ an Ed Tech II for student services at PWS Middle School for the 2009-2010 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Resignations:

- 1. Kathleen E. Cloutier as Ed Tech II in Kindergarten at Lisbon Community School effective November 18, 2009.
- 2. MaryBeth McCormack as Ed Tech III at Lisbon Community School effective November 20, 2009.

19. Policy Review:

- A. Policies “10 Packet #4” will be distributed for review with plans for 1<sup>st</sup> Read on January 11, 2010 and Final Adoption on February 08, 2010.

B. 1<sup>st</sup> Read on the Following Policies: 10 Packet #3

- 1. GAB Job Description
- 2. GBEBB Staff Conduct with Students
- 3. GBEC Drug-Free Workplace
- 4. GBGAA\* Bloodborne Pathogens (E1 & E2)
- 5. GBGE Return to Work and Light-Duty Assignments
- 6. GBJ Personnel Records and Files
- 7. GBJC Retention of Application Materials
- 8. GBN\* Family and Medical Leave
- 9. GBO Family Care Leave
- 10. IJOA Field Trip, Enrichment Trip, and Competition Trip
- 11. IJOA-R Field Trip, Enrichment Trip, and Competition Trip Procedure

C. 2<sup>nd</sup> Read/Adoption on the Following Policies: 10 Packet #2

- 1. JICK Bullying
- 2. JIH\* Questioning and Searches of Students
- 3. JIH-E Student Search Checklist
- 4. JJ Extracurricular Activities
- 5. JJAB Student Groups – Limited Open Forum
- 6. JL Student Wellness
- 7. JO Employment of Students:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. 10 Packet #1 will be distributed for policy book update.

20. Executive Session:

21. General Session:

22. Adjournment:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_