

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD MONDAY, AUGUST 24, 2009 AT 7:00 P.M. IN THE LISBON TOWN OFFICE MEETING ROOM. (NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the September 14, 2009 meeting.)

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**Members Present:** Prudence Grant, Janice Comber, Traci Austin; Deb Danuski; Robin Tupper; Richard A. Green, Interim Superintendent of Schools

**Members Absent:**

**Administrators Present:** James Churchill, Technology Director; Sara Flowers, Adult Education Director; Kenneth Healey, Principal; Carlene Iverson, Principal; Thomas Landberg, Assistant Principal/Co-Curricular Director; Susan Matthews, Director of Student Services; Catherine Messmer, Business Manager; Christopher Moreau, Assistant Principal/Co-Curricular Director; Darrell Orr, Director of Operations and Transportation; Kate Race, Assistant Principal; and Jeff Ramich, Principal

**Administrators Absent:** Jim Damsgaard, School Nutrition Director (excused)

**Others Present:** None

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**CALLED TO ORDER:**

Chairperson Grant called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

**4. MINUTES:**

- A. **VOTED:** (1) To receive and approve the Minutes of June 08, 2009, June 15, 2009, June 18, 2009, June 22, 2009, July 06, 2009, July 17, 2009, July 21, 2009, August 03, 2009, August 13, 2009 and August 17, 2009 as amended. (Danuski – Tupper) (5 – 0) Amended to read: “August 03, Monday, August 13, Thursday and August 17, Monday and change the wording in Adjustments to the Agenda on July 17 and August 13 to read add to fill positions.”

**5. ADJUSTMENTS TO THE AGENDA:**

- 16.A.4
- 16.A.5
- 16.A.6.

**6. GOOD NEWS & RECOGNITION:**

**7. REPORTS FROM ADMINISTRATORS/EDUCATIONAL PRESENTATION:**

- A. Kenneth Healey – Summer Update: Principal Healey reported that he was impressed and thankful for the emphasis given the high school this summer. He gave a special thank you to Darrell Orr and all his staff for the hard work this year. Freshman Orientation was today – all the students were well behaved and many staff members attended. Principal Healey introduced Christopher Moreau the new AP/CD.
- B. Jeffrey Ramich – Summer Update: Principal Ramich reported that as of today, we have 88 sixth graders, 97 seventh graders and 128 eighth graders. He also thanked Darrell Orr and all those responsible for making the building look really amazing. Mr. Ramich introduced Thomas Landberg the new AP/CD for PWS. Since starting July 1<sup>st</sup>, Mr. Ramich says his time has been spent working with his staff and other administrators learning and getting ready for the start of school. Principal Ramich thanked everyone for all their assistance.
- C. Carlene Iverson – Summer Update: Principal Iverson reported that enrollment is up slightly from last year. Ms. Iverson reviewed Staff Hiring; Curriculum Development; Student Handbooks; Instructional Schedule; Recess First and Response to Instruction. Principal Iverson noted that the custodial staff takes an enormous amount of pride throughout the entire year and the building looks absolutely fabulous.

**8. REPORT FROM SUPERINTENDENT:**

- A. Summer Update: Interim Superintendent Green reported that he completed tours of all the buildings today and the finishing touches as you enter the buildings show great pride by the custodians. Mr. Green gave a brief update on the facilities meeting and how much work has been completed at the high school and how impressive the front lobby looks. Superintendent Green reported on the central office staff and the increased responsibilities and feels the staff are more comfortable now.

**9. PUBLIC COMMENTS:**

**10. UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

- A. **VOTED: (2)** To approve the Lisbon School Committee Goals for 2009-2010. (Danuski - Tupper) (5 – 0)

One change: Goal 1. Objective 1. four building facilities...

**12. NONE:**

**13. FINANCIAL REPORTS:**

- A. Lisbon High School – none
- B. Philip W. Sugg Middle School – M/E June 30, 2009.
- C. Lisbon Community School – none
- D. Lisbon School Department - none

**14. COMMUNICATIONS (Consent Agenda):**

- A. List of Lisbon Committees (070109) Will be modified to add the Audit Committee and new administrators.
- B. Accidental Death and Dismemberment Insurance Policy Year 2009-2010
- C. School Handbooks:
  - 1. Lisbon Community School

**15. COMMITTEE COMMENTS:**

Member Tupper stated that the High School is amazing – it looks beautiful.  
Member Austin reported that she has been at both PWS and LHS and both schools look fantastic – she would like to have tours now.  
Chair Grant thanked Superintendent Green for a great retreat.

**16. PERSONNEL:**

- A. New Hires:
  - 1) **VOTED: (3)** To nominate Marcia Bickford Curriculum Team Leader for 4<sup>th</sup> Grade for the 2009-2010 school year. (Danuski – Austin) (5 – 0)
  - 2) **VOTED: (4)** To employ Tricia Burse as Technology Integrator at the Lisbon High School for the 2009-2010 school year. (Danuski – Comber) (5 – 0)

- 3) **VOTED: (5)** To employ Jim Reeves as an Ed Tech II at Lisbon Community School for the 2009-2010 school year only. (Danuski – Tupper) (5 – 0)
- 4) **VOTED: (6)** To employ the following co-curricular positions at the Lisbon School Department for the 2009-2010 school year. (Danuski – Tupper) (5 – 0)

Laurie Adams	Drama Club Advisor	LCS
Brian Hirst	Chess Club	LCS
Danielle Cloutier	Varsity Fall Cheering Coach	LHS
Doug Sautter	Assist Varsity Track Coach	LHS
Mike Fortier	Girl's Soccer Coach	PWS

- 5) **VOTED: (7)** To employ Amanda Walz as Media Specialist/Ed Tech III at Lisbon Community School for the 2009-2010 school year only. (Danuski – Tupper) (5 – 0)
- 6) **VOTED: (8)** To employ Audrey Corporon as Literacy Specialist at Lisbon Community School for the 2009-2010 school year. (Danuski – Austin) (5 – 0)

B. Resignations:

- 1) Janet Anderson as Literacy Specialist at Lisbon Community School effective at the end of the 2008-2009 school year.
- 2) Brandy Bell as Technology Integrator/Yearbook Advisor at Lisbon High School effective at the end of the 2008-2009 school year.

17. POLICY REVIEW:

- A. Policy CB-R Superintendent Job Description was distributed for policy book update.

18. ADJOURNMENT:

**VOTED: (9)** To adjourn. (Danuski – Austin) (5 – 0) (7:45 p.m.)



Richard A. Green  
Secretary, Lisbon School Committee