

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD MONDAY, NOVEMBER 09, 2009 AT 7:00 P.M. IN THE LISBON TOWN OFFICE MEETING ROOM. (NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the December 14, 2009 meeting.)

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**Members Present:** Prudence Grant, Janice Comber, Traci Austin; Deb Danuski; Robin Tupper; Richard A. Green, Interim Superintendent of Schools

**Members Absent:**

**Administrators Present:** James Churchill, Technology Director; Sara Flowers, Adult Education Director; Carlene Iverson, Principal; Thomas Landberg, Assistant Principal/Co-Curricular Director; Susan Matthews, Director of Student Services; Christopher Moreau, Assistant Principal/Co-Curricular Director; Darrell Orr, Director of Operations and Transportation; Kate Race, Assistant Principal; and Jeff Ramich, Principal

**Administrators Absent:** Jim Damsgaard, School Nutrition Director; Kenneth Healey, Principal; Catherine Messmer, Business Manager

**Others Present:** George Caron, Kathi Yergin, Pete Reed, Richard Nadeau and members of the public.

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**CALLED TO ORDER:**

Chairperson Grant called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

**4. MINUTES:**

A. **VOTED: (1)** To receive and approve the Minutes of October 13, 2009 and October 26, 2009 meeting of the School Committee. (Danuski– Tupper) (5 – 0)

**5. ADJUSTMENTS TO THE AGENDA:**

11. D New Business: Superintendent’s proposal

**6. GOOD NEWS & RECOGNITION:**

- A. Darin Estes (SRO Officer) – Crosswalk LHS: Officer Estes reported on the current location of the crosswalk and the need to relocate it due to several concerns with safety. Mr. Estes stated that these proposed changes will create a safer means for walking students to get to school.
- B. Christopher Moreau – Drama Program: Assistant Principal Moreau introduced Jennifer Fox, drama advisor and art teacher at Lisbon High School. Ms. Fox was accompanied by Elizabeth Koroski the student playing Annie in this fall's production *Annie Jr.* Ms Fox reported on her plans for the drama club and the 46 committed students.

**7. REPORTS FROM ADMINISTRATORS/EDUCATIONAL PRESENTATION:**

- A. Christopher Moreau – Administrative Update: Assistant Principal Moreau reported on Parent/Teacher night at the high school. Conferences were scheduled with 581 parents with 50% of report cards being picked up. Mr. Moreau gave a brief update on his follow up on the hockey program and interest in pond hockey. He also reported on the recent poll conducted at PWS middle school resulting in 6 students interested in playing hockey next year (4 girls and 2 boys).
- B. Jeffrey Ramich – Administrative Update: Principal Ramich reported on the Parent/Teacher conferences that were held on November 4<sup>th</sup> with an overall average of 83% scheduled conferences. These are student led conferences.
- C. Carlene Iverson – Administrative Update: Principal Iverson reported that in the elementary grades the percentage of parent conferences held is still high at 97%. Ms. Iverson explained that students who were not represented by at least one adult/guardian will have a follow-up contact by the Guidance Counselor.

**8. REPORT FROM SUPERINTENDENT:**

- A. Use and Maintenance of Fields and Facilities Update: Interim Superintendent Green announced that the November 23<sup>rd</sup> workshop topic of MEA Assessment results has been rescheduled to January 25, 2010 due to staff availability. Mr. Green reported on information received from DOE asking schools to relax their policies requiring doctor's notes for students returning to school. Interim Superintendent Green gave an update on the facilities meetings, track committee meeting, new field trip procedure and the Alert Now Communications training.

Mr. Green explained the cost saving initiative with his proposal to purchase a 10 passenger van which will be discussed later in the agenda.

This van would replace one school bus which will be put up for sale.

**9. PUBLIC COMMENTS:**

Richard Nadeau spoke about his trip to Slovakia and offered to share pictures, books and other information he has with the students. Ms Grant noted that perhaps this would best be scheduled through the volunteer coordinator, Monica Millhime. Mr. Nadeau should give his contact information to the Superintendent's office to forward.

**10. UNFINISHED BUSINESS:**

None

**11. NEW BUSINESS:**

- A. **VOTED: (2)** To approve Budget Priorities for 2010-2011.  
(Danuski – Comber) (5 – 0)
- B. **VOTED: (3)** To approve the Budget Calendar for 2010-2011.  
(Austin – Danuski) (5 – 0)
- C. **VOTED: (4)** To award the Snow Plow Bid for 2009-2012 to Maloy's Yard Care. (Danuski – Tupper) (5 – 0)
- D. **VOTED: (5)** To approve the purchase of a 10 passenger van.  
(Danuski – Austin) (5 – 0)

**12. FINANCIAL REPORTS:**

- A. Lisbon High School – M/E September 30, 2009
- B. Philip W. Sugg Middle School – M/E October 31, 2009
- C. Lisbon Community School – M/E August 31, and September 30, 2009
- D. Lisbon School Department – As of November 4, 2009

**13. COMMUNICATIONS (Consent Agenda):**

- A. Teachers Are the Center of Education : Profiles of Eight Teachers  
Seth Mitchell (LHS)

**14. COMMITTEE COMMENTS: (Sub Committee Meetings Report Out)**

Chair Grant reported on her first Curriculum Team Leader meeting. She was amazed and positively impressed by the supportive attitude of the teachers in attendance. Ms. Grant complimented Mr. Green on his efforts with this group.

**15. PERSONNEL:****A. New Hires:**

1. **VOTED: (6)** To employ Donna Rimiller as a Title I Ed Tech III at Lisbon Community School for the 2009-2010 school year only. (Danuski – Tupper) (5 – 0)

**B. Resignations:**

1. Kimberley Chan-Forney as Education Technician II at Lisbon High School.

**16. POLICY REVIEW:**

- A. Policies 10 Packet #3 was distributed for review with plans for 1<sup>st</sup> Read on December 14, 2009 and Final Adoption on January 11, 2010.

**B. 1<sup>st</sup> Read on the Following Policies: 10 Packet #2**

1. JICK Bullying
2. JIH\* Questioning and Searches of Students
3. JIH-E Student Search Checklist
4. JJ Extracurricular Activities
5. JJAB Student Groups – Limited Open Forum
6. JL Student Wellness
7. JO Employment of Students

**C. 2<sup>nd</sup> Read/Adoption on the Following Policies: 10 Packet #1**

1. IHBAI Independent Educational Evaluations (IEPs)
2. IHBAJ Special Education Student Oversight Agreement
3. IHBAJ-E Progress Report Form
4. IHBAK Life-Sustaining Emergency Care
5. JRA\* Student Education Records and Information
6. JRA-E Notification of Rights Under FERPA

**17. EXECUTIVE SESSION:**

- A. **VOTED: (7)** To enter Executive Session to discuss LESP Negotiations pursuant to Freedom of Access Statute, Title I, Section 405(6)(D). (Danuski – Comber) (5 – 0) (8:08 p.m.)

**18. GENERAL SESSION:**

Returned to General Session at 8:28 p.m.

- A. **VOTED: (8)** To authorize the Interim Superintendent to ratify the LESP agreement for 2010-2013. (Danuski – Tupper) (5 – 0)

**19. EXECUTIVE SESSION:**

- A. **VOTED: (9)** To enter Executive Session to discuss the Interim Superintendent's evaluation pursuant to 1 M.R.S.A. § 405(6)(A). (Danuski – Austin) (5 – 0) (8:29 p.m.)

**20. GENERAL SESSION:**

Returned to General Session at 8:37 p.m.

- A. **VOTED: (10)** To rescind the Interim Superintendent status and approving Richard A. Green as Superintendent of the Lisbon School Department for the remainder of 2009-2010 school year. (Grant – Danuski) (5- 0)

**21. ADJOURNMENT:**

- VOTED: (6)** To adjourn. (Danuski – Austin) (5 – 0) (8:38 p.m.)

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Richard A. Green  
Secretary, Lisbon School Committee

RAG:sjc