

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD MONDAY, NOVEMBER 14, 2011 AT 7:00 P.M. IN THE LISBON TOWN OFFICE MEETING ROOM. (NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the December 12, 2011 meeting.)

Members Present: Traci Austin; Kathi Yergin; Pete Reed; George Caron; Marcey Crosskill; Richard A. Green, Superintendent of Schools

Members Absent:

Administrators Present: James Churchill, Technology Director; Jim Damsgaard, School Nutrition Director; Sara Flowers, Adult Education Director; Kenneth Healey, Principal; Carlene Iverson, Principal; Thomas Landberg, Assistant Principal/Activities Director; Catherine Messmer, Business Manager; Darrell Orr, Director of Operations and Transportation; Ryan Patrie, Assistant Principal; Kate Race, Principal; and Heather Wilmot, Director of Student Services

Administrators Excused: Zachary Longyear, Assistant Principal/Activities Director

Others Present: Staff, students and community member

CALLED TO ORDER:

Chairperson Austin called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

4. MINUTES:

- A. **VOTED:** (1) To receive and approve the Minutes of October 11, and October 24, 2011 be accepted as presented barring any errors or omissions.
(Yergin - Reed) (5 - 0)

5. ADJUSTMENTS TO THE AGENDA:

11. C. \$39,676

6. GOOD NEWS & RECOGNITION:

- A. SRO Bernard – S.A.D.D. Officer Bernard reported on the November 2nd presentation by the Camfel Productions. They used current music and movie clips to present information on self-control, self-confidence, bullying and goal achievement to the students at both PWS and LHS. The 40 minute presentation was introduced by PWS Middle School Youth 2 Youth and Lisbon High School SADD students helped to set up and tear down the presentation equipment.
- B. Zach Longyear -- Fall Sports Awards: rescheduled for next meeting

7. REPORTS FROM ADMINISTRATORS/EDUCATIONAL PRESENTATION:

- A. Kenneth Healey – Administrative Update: Principal Healey reported on parent/teacher conferences (524 individual teacher conferences), fire drills and evacuations, bullying (emphasize importance), and recent flu clinic (27 adults and 67 students immunized), Mr. Healey thanked Jenna Clifford for bringing the Maine Supreme Court Day to LHS on October 14 where students observed at least one case during the visit. Principal Healey congratulated the students and Ms. Fox on the musical *Grease*, it was a great success. Mr. Healey reported that all LHS fall sports teams had a very successful season.
- B. Kate Race – Administrative Update: Principal Race reviewed the parent/teacher conferences (84% attendance) and status of fire drills and evacuations. Ms. Race reported that PWS continues to be proactive with bullying. Cyber-bullying continues to be an issue but any issue reported is immediately turned over to Officer Bernard. Principal Race reported 14 staff and 110 students were immunized at the flu clinic and the 7th grade Camp Kieve spaghetti supper and auction was a great success.
- C. Carlene Iverson – Administrative Update: Principal Iverson handed out information regarding bullying, reviewed programs being planned and reported that K-5 students also attended a Camfel Production. Ms. Iverson reported on fire drills completed and parent/teacher conferences that had a total participation of 97%. Principal Iverson talked about College for ME – t-shirts will be distributed to all kindergarten students with their date of graduation “LHS 2024” on the sleeve.

- 8. REPORT FROM SUPERINTENDENT:** Superintendent Green reported on curriculum (handed out the Five-Year Professional Development Plan) and reviewed enrollment which is down by 20 students since Oct 1st. Mr. Green gave a budget update reviewing various issues that would have a direct impact on the budget. Superintendent Green reviewed facilities and explained the Capital Reserve Fund being presented for approval later in the agenda.

9. PUBLIC COMMENTS:

None

10. UNFINISHED BUSINESS:

None

11. NEW BUSINESS:

- A. **VOTED: (2)** To approve the Budget Priorities for 2012-2013.
(Reed – Crosskill) (5 – 0)
- B. **VOTED: (3)** To approve an out of state field trip to Boston, Massachusetts for the Lisbon High School Outing Club on Saturday, December 10, 2011. (Reed – Yergin)
(5 – 0)

- C. **VOTED: (4)** To approve the establishment of a Capital Reserve Fund and to transfer the sum of \$39,676.00 from the 2010/2011 Budget into the Capital Reserve Fund pursuant to Title 20-A § 4001 (5). This money can only be expended with the authorization of the Town Council. (Reed – Crosskill) (5 – 0)

12. FINANCIAL REPORTS:

- A. Lisbon High School – M/E October 31, 2011
- B. Philip W. Sugg Middle School – M/E October 31, 2011
- C. Lisbon Community School – M/E October 31, 2011
- D. Lisbon School Department – As of November 9, 2011

13. COMMUNICATIONS (Consent Agenda):

- A. Notification Letter re: LAA Negotiations
- B. LACO Letter

14. COMMITTEE COMMENTS: (Sub Committee Meetings Report Out)

Member Caron thanked everyone on behalf of all the veterans for the posting on the sign. Member Yergin reported out on the Safety Committee and how impressed she was with the staff and students involved in the various events she attended over the last few weeks. Member Crosskill reported out on the Curriculum Team Leaders meeting and she too was very impressed with the many events she attended. Member Reed commented on fall sports and reminded the committee that they will need to focus on the upcoming budget. Chair Austin congratulated the teams and coaches for the awards and championships won. She too attended many events with the schools and thought the Supreme Court was an unforgettable event for Lisbon High School.

15. PERSONNEL:

A. New Hires:

1. **VOTED: (5)** To employ Randy Ridley as JV Girls' Basketball Coach at the Lisbon High School for 2011-2012 school year. (Reed – Crosskill) (5 – 0)
2. **VOTED: (6)** To employ Stacy Harriman as Cheering Coach at PWS Middle School for 2011-2012 school year. (Reed – Yergin) (5 – 0)
3. **VOTED: (7)** To employ Christine Donohue as bus driver/custodian for the Lisbon School Department effective November 15, 2011. (Reed – Austin) (5 – 0)
4. **VOTED: (8)** To employ Andrew Knox as an Ed Tech II Special Education for the Lisbon Community School for 2011-2012 school year only. (Reed – Crosskill) 5 – 0)

B. Resignations:

1. Dale Lawrence as custodian/bus driver for the Lisbon School Department effective November 8, 2011.

C. Retirees:

1. Donna Lindsay as bus driver for the Lisbon School Department effective January 6, 2012.

16. POLICY REVIEW:

A. Policy 12 Packet #2 was distributed for policy book update.

B. 1st Read on the Following Policies: 12 Packet #1

1. BEDB Agenda
2. BEDB-R Agenda Format
3. BEDC Quorum
4. BEDD Rules of Order
5. BEDF Voting Method
6. BEDFA Abstentions
7. BEDG Minutes
8. BEDH Public Participation at School Committee Meetings
9. BEDI School Committee Relations with the Media
10. BEDJ Broadcasting/Taping of School Committee Meetings
11. GCOA Supervision and Evaluation of Professional Staff
12. JEA Compulsory Attendance
13. JIAA Private School Students – Access to Public School Co-Curricular, Interscholastic and Extracurricular Activities
 - JIAA-1 Private School Student Application for Participation in Co-Curricular
 - JIAA-2 Private School Student Application for Participation in Extracurricular
 - JIAA-3 Verification of Student Eligibility for Participation in Co-Curricular
 - JIAA-4 Verification of Student Eligibility for Participation in Extracurricular

17. EXECUTIVE SESSION:

A. **VOTED: (9)** To enter executive session to discuss personnel issue, pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(A). (Reed – Yergin) (5 – 0) (8:14 p.m.)

18. GENERAL SESSION:

Returned to general session (8:47 p.m.)

19. EXECUTIVE SESSION:

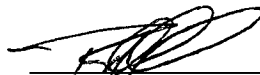
A. VOTED: (10) To go into executive session to discuss LAA Negotiations, pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(D). (Yergin – Reed) (5 – 0) (8:48 p.m.)

20. GENERAL SESSION:

Returned to general session (9:29 p.m.)

21. ADJOURNMENT:

VOTED: (11) To adjourn. (Reed - Caron) (5 – 0) (9:29 p.m.)



Richard A. Green
Secretary, Lisbon School Committee

RAG:sjc