

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD MONDAY, JUNE 08, 2009 AT 7:00 P.M. IN THE LISBON TOWN OFFICE MEETING ROOM. (NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the August 24, 2009 meeting.)

Members Present: Prudence Grant, Traci Austin, Janice Comber, Shannon L. Welsh, Ed.D, Superintendent of Schools

Members Absent: Deb Danuski (excused)

Administrators Present: James Churchill, Technology Director; Jim Damsgaard, School Nutrition Director; Sara Flowers, Adult Education Director; Warren Galway, Assistant Principal; Richard Green, Principal; Kenneth Healey, Principal; Carlene Iverson, Principal; Susan Matthews, Special Education Director; Catherine Messmer, Business Manager; Darrell Orr, Interim Director of Facilities Maintenance and Pupil Transportation; Kate Race, Assistant Principal and Jeff Ramich, Co-Curricular Director

Administrators Absent:

Others Present: Several members of staff and the public.

CALLED TO ORDER:

Chairperson Grant called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

4. MINUTES:

- A. **VOTED: (1)** To receive and approve the Minutes of April 28, 2009 (2), May 5, 2009, May 11, 2009, and May 19, 2009 be accepted as presented barring any errors or omissions. (Austin - Comber) (3 - 0)

5. ADJUSTMENTS TO THE AGENDA:

Move 7 D. before 7 A.

6. GOOD NEWS & RECOGNITION:

- A. Recognition of Service: Retirees were recognized for their dedication and service to the students of Lisbon. This years' retirees were: Ms. Brenda Thompson, Ms. Elaine Cyr, 22 years: 27 years; and Mr. Kenneth Chase, 16 years.

- B. Sara Flowers – Program Development: Director Flowers explained how the Adult Education program has developed in response to the address the economic situation and unemployment rate. Ms. Flowers gave special recognition to all the staff for adjusting to this change so quickly.
- C. Jeff Ramich – Spring Sports: Mr. Ramich proudly introduced the winners of the Pat Austin/Ginger Bennett award, they were Sam Purcell and Cam Bubar , two outstanding athletes who happily displayed their awards. Mr. Ramich also gave special recognition to coaches Dean Hall and Katie Coppens who received Coach of the Year for their respective sports. He concluded with a quick update on how the spring sports season went.

7. REPORTS FROM ADMINISTRATORS/EDUCATIONAL PRESENTATION:

- D. Gil Peterson – K-12 Science Curriculum Presentation: Andy Russell, Heather Goddu and Marilyn Curtis along with Mr. Peterson gave a brief overview and handout of how the Curriculum Team (CART) have met and realigned their strategies and what they were teaching with the revised standards and how they planned to meet the needs of the students by combining science and technology.
- A. Kenneth Healey – End of School Year Update: Principal Healey shared the end of the year highlights with the School Committee. This year's Senior Assembly as well as Scholarship night is scheduled this week. Mr. Healey thanked his administrative staff for all their extra work towards meeting the end of year events.
- B. Richard Green – End of School Year Update: Principal Green gave a handout on the various end-of-the year activities at the Philip W. Sugg Middle School. Topics covered were 6th grade transition step-up day, standardized testing, administrative, and safety. Staff evaluations have been completed and all required fire drills and evacuation drills have been done.
- C. Carlene Iverson – End of School Year Update: LCS NWEA overall growth results were very impressive. Principal Iverson reported on Fountas and Pinnell Benchmark Assessments, Summer School Garden Project, Fifth Grade Talent Show, Spring Concert and LCS Building goals.

8. REPORT FROM SUPERINTENDENT:

- A. Facility Project Update – Superintendent Welsh reported that the team is still in the information gathering stage, however Traci Austin should be commended for her hard work in heading up the team. She recently spent a cold rainy day at the school while the town dug the holes for the soil testing to save money. Member Austin reported that the initial dig looked very good and noted that recommendations for construction will be forthcoming at future meetings.
- B. Budget FY10 Update – Dr. Welsh reminded everyone that the validation vote on the action taken by the Town Council and Budget Advisory Board to accept the budget as presented would be June 9th from 11:00 to 7:00.

9. PUBLIC COMMENTS:

None

10. UNFINISHED BUSINESS:

- A. **VOTED: (2)** To approve the Notice of Amounts Adopted at Town Council Meeting for Voters at School Budget Validation Referendum. (Comber - Austin) (3 – 0)

11. NEW BUSINESS:

- A. Interview/Select New Lisbon School Committee member. Herbert (Pete) Reed and Robin Tupper were interviewed.
VOTED: (3) To nominate and elect Robin Tupper to fill the Lisbon School Committee vacancy whose term of office will expire at the next election November 2009. (Austin – Comber) (3 – 0)
- B. **VOTED: (4)** To approve the increase in price of breakfast. (Comber – Austin) (3- 0)
- C. **VOTED: (5)** To authorize the Superintendent of Schools to apply for and expend Local, State and Federal Grants including but not limited to No Child Left Behind. (Austin – Comber) (3 – 0)
- D. **VOTED: (6)** To authorize an audit of the Lisbon School Department by Runyon, Kersteen and Ouellette. (Comber – Austin) (3 – 0)
- E. **VOTED: (7)** To approve the Lisbon Comprehensive Education Plan. (Austin – Comber) (3 – 0)

12. FINANCIAL REPORTS:

- A. Lisbon High School – M/E May 31, 2009
- B. Philip W. Sugg Middle School – M/E May 31, 2009
- C. Lisbon Community School – M/E May 31, 2009
- D. Lisbon School Department – As of June 3, 2009

13. COMMUNICATIONS (Consent Agenda):

- A. NEASC Response letter dated May 15, 2009 addressing NEASC's April 14, 2009 notification letter.
- B. MSBA Board of Directors 2009 Nominations
- C. Lisbon School Committee Meeting Schedule for 2009-2010

14. COMMITTEE COMMENTS: (Report out on Sub Committee Meetings):

Member Comber attended Empty Nest night and reported that although not very well attended; she enjoyed it and complimented staff for a great job. She also attended Spring Sports banquet and Senior Sports banquet and commended the Boosters for a fabulous job. The Audit Committee held their first meeting where they discussed how they were going to form. Ms. Comber thought the Flamingo fundraiser was lots of fun.

Member Austin thanked everyone on the facility team for attending the meetings and she too thought the Flocking was great and had a suggestion for next year.

Chair Grant congratulated the track team. She recently subbed for Traci at a Curriculum Team meeting and commended staff for all their hard work. She was very impressed with the workmanship going on among the committee.

15. PERSONNEL:**A. NEW HIRES:**

1. **VOTED: (8)** To employ Jeffrey Ramich as Interim Principal at the P. W. Sugg Middle School for the 2009-2010 school year. (Austin – Comber) (3 – 0)
2. **VOTED: (9)** To employ Jennifer Fox as Art Teacher at the Lisbon High School for the 2009-2010 school year. (Comber – Austin) (3 – 0)
3. **VOTED: (10)** To employ Paul Wing as Mathematics Teacher at the Lisbon High School for the 2009-2010 school year. (Austin – Comber) (3 – 0)

4. Kendra O'Connell as Certification Chair with the Lisbon School Department effective July 01, 2009.
5. Stanley Craig as Maintenance/Bus Driver/Groundskeeper with the Lisbon School Department effective July 01, 2009.
6. Richard Combs as 1st Shift Bus Driver/Custodian with the Lisbon School Department effective July 01, 2009.

B. RESIGNATIONS:

1. Cindy Keil as School Union #30 Secretary effective Friday, June 12, 2009.
2. Emily Morris as Art Teacher with the P.W. Sugg Middle School effective at the end of the 2008-2009 school year.
3. Stacy-Lynn Rouleau as Teacher at P.W. Sugg Middle School effective at the end of the 2008-2009 school year.

C. RETIREES:

1. Elaine Cyr as Art Teacher with the Lisbon High School effective at the end of the 2008-2009 school year.
2. Brenda Thompson as School Counselor with the P.W. Sugg Middle School effective at the end of the 2008-2009 school year.
3. Kenneth Chase as School Bus Driver for the Lisbon School Department effective at the end of the 2008-2009 school year.

16. POLICY REVIEW:

A. 1st Read on the Following Policy:

1. CB-RSuperintendent's Job Description

B. VOTED: (11) 2nd Read/Adoption on the Following Policies: 09: Packet #7 (Austin – Comber) (3 – 0)

1. EEAEK Student Conduct on School Buses
2. EEAEF Video Cameras on Transportation Vehicles
3. EEBB Use of Private Vehicles on School Business
4. EFBA Menu Development/Options-Offers vs. Serve Lunch Concept

- 5. EFC Free and Reduced Price Food Services
- 6. EFE Competitive Food Sales – Sales of Foods in Competition with the School Food Service Program
- 7. EGAD Copyright Compliance
- 8. FF Naming Facilities
- 9. BEDA Notification of School Committee Meetings

C. 09 Packet #6 was distributed for policy book update.

17. EXECUTIVE SESSION:

- A. To enter into executive session for the purpose of administrative contract negotiations pursuant to 1 M.R.S.A. § 405(D).
(Comber – Austin) (3 – 0) (8:14 p.m.)

18. GENERAL SESSION:

- A. Returned to general session. (9:13 p.m.)

VOTED: (12) To authorize the School Committee Chair to issue the Administrative contract as discussed in Executive Session.
(Austin – Comber) (3 – 0)

18. ADJOURNMENT:

VOTED: (13) To adjourn. (Austin – Comber) (3 – 0) (9:15 p.m.)



Shannon L. Welsh
Secretary, Lisbon School Committee

SLW:sjc