

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD MONDAY,
JANUARY 12, 2009 AT 7:00 P.M. IN THE LISBON TOWN OFFICE MEETING ROOM.

(NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the February 09, 2009 meeting.)

Members Present: Prudence Grant, Janice Comber, Traci Austin, Deborah Danuski, Fay Ingersoll; Shannon L. Welsh, Ed.D, Superintendent of Schools

Members Absent:

Administrators Present: James Churchill, Technology Director; Jim Damsgaard, School Nutrition Director; Sara Flowers, Adult Education Director; Warren Galway, Assistant Principal; Richard Green, Principal; Kenneth Healey, Principal; Carlene Iverson, Principal; Susan Matthews, Special Education Director; Catherine Messmer, Business Manager; Darrell Orr, Interim Director of Facilities Maintenance and Pupil Transportation; Kate Race, Assistant Principal and Jeff Ramich, Co-Curricular Director

Administrators Absent:

Others Present: Staff, students, parents and community members.

CALLED TO ORDER:

Chairperson Grant called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

4. MINUTES:

A. **VOTED: (1)** To receive and approve the Minutes of December 08, 2008 meeting of the School Committee. (Danuski – Austin) (5 – 0)

5. ADJUSTMENTS TO THE AGENDA:

11. C. To authorize the Superintendent to accept a fuel bid in which the price per gallon for heating oil does not exceed \$2.25 for the period of July 1, 2009 to June 30, 2010.

6. GOOD NEWS & RECOGNITION:

A. Members of the Philip Sugg Middle School Student Council raised \$225.00 for the “Keep Your Neighbors Warm Fund” for the citizens of the community.

- B. Students Cody Campbell, Vice President and Breenne Sautter, Secretary of the LCS Student Council gave a short presentation on the makeup and role of the council. One of their community projects was collecting approximately 1200 non-perishable food items from the students and families of Lisbon Community School for distribution to the people of Lisbon to help during the holiday.
- C. Adult Education Director Sara Flowers – New Maine Adult Education Web Portal <http://lisbon.maineadulted.org> Ms. Flowers explained that with the inception of the new website they are receiving enrollments much more rapidly as community members are utilizing online registration with credit cards and PayPal.

7. REPORTS FROM ADMINISTRATORS/EDUCATIONAL PRESENTATION:

- A. Susan Matthews, Special Education Update: Director Matthews explained the numbers in Special Education enrollment of December 1, 2008. Ms. Matthews explained that although student enrollment was down enrollment for special education students has increased.
- B. Jim Damsgaard – Nutrition Update: Director Damsgaard gave a brief overview of the student lunch program including free and reduced numbers and encouraged eligible students to take advantage the state offered free breakfasts. He noted that they continue to offer fresh fruits and vegetables at all three schools.
- C. James Churchill – Technology Update: Director Churchill reported on how the Technical Committee is addressing new technology, what value it has on education, and the safe and ethical use of it. Mr. Churchill noted that the challenge they face is how they will measure K-12 grade knowledge of this new technology.
- D. Darrell Orr – Transportation & Maintenance Update: Director Orr announced it was a great year for the bus drivers and thanked them for their dedication to the safety of our students. Mr. Orr also thanked the custodians and maintenance workers for keeping the schools clean and well maintained and also for their continuing efforts to reduce costs in all areas.
- E. Sara Flowers – Adult Education Update: Director Flowers reported that the Fall Semester was busy with student enrollment numbering 366 learners and the numbers per class category. Ms. Flowers explained how the website is increasing enrollment by attracting first-time LACE students and reviewed other benefits and cost savings associated with it.

8. REPORT FROM SUPERINTENDENT:

- A. Capital Plan Update: Superintendent Welsh gave an overview of the Capital Plan presentation she and Chair Grant gave to the Town Council on January 6, 2009. Dr. Welsh explained that the School Committee's adopted Plan focused on the facility plan for the high school and the boiler at PWS. The plan listed the interior and exterior

needs of the high school as well as the gym and the impact on programming. Superintendent Welsh addressed the requested \$500,000 Service Bond to be used for an architectural in-depth study by an engineering firm to do an analysis of whether to renovate or build a new high school. Dr. Welsh emphasized that the first step of the analysis would make this determination and would only use a small portion of the \$500,000.

- B. **State Subsidy FY10 Update:** Superintendent Welsh reported on the Governor's announcement that education will be flat funded for 2009-2010. Dr. Welsh explained that the State would be funding only 49-50%. Detailed Subsidy reports will be available in February. The Lisbon School Committee's budget workshop is scheduled for January 26th and 27th. A needs base budget will be presented. If the State reduces Lisbon's subsidy, there may need to be reductions to the proposed budget.

Superintendent Welsh reported that President Elect has announced that the schools who are "shovel ready" will receive funding. She has met with the Commissioner of Education and because Lisbon High School is on the top of a list that was approved for funding but on hold due to lack of funds by the State she suggested that this list of schools be presented for funding.

9. PUBLIC COMMENTS:

Donna Stevens a parent of two children attending LCS and one at LHS expressed her pleasure with the schools. She was especially impressed with the nutrition department and their menu's appeal to her children. She also felt that the new brochure produced by Adult Ed was very impressive.

Roger Cote commented on the Capital Plan and stated that his personal opinion would be to look at building a new school and not waste money looking at renovating the current building. Mr. Cote stated that this is what he is also hearing from his constituents.

10. UNFINISHED BUSINESS:

None

11. NEW BUSINESS:

- A. **VOTED: (2)** To approve the Central Office job descriptions.
(Danuski – Comber) (5 – 0)
- B. **VOTED: (3)** To appoint as members, Janice Comber and Deb Danuski, to a joint audit committee with the Town Council. (Austin – Danuski) (5 – 0)

Motion by Austin to nominate Janice Comber and Deb Danuski volunteered for the appointment.

- C. **VOTED: (4)** To authorize the Superintendent to accept a fuel bid in which the price per gallon for heating oil does not exceed \$2.25 for the period of July 1, 2009 to June 30, 2010. (Danuski – Austin) (5 – 0)

12. FINANCIAL REPORTS:

- A. Lisbon High School – M/E December 31, 2008
- B. Philip W. Sugg Middle School – M/E November 30, 2008 and December 31, 2008
- C. Lisbon Community School – M/E December 31, 2008
- D. Lisbon School Department – None

13. COMMUNICATIONS (Consent Agenda):

- A. Final Audit Management Letters
- B. CMP Daily Usage Breakdown
- C. List of Lisbon Committees

14. COMMITTEE COMMENTS:

Chair Grant expressed her support for freedom of the press but encouraged anyone with questions or concerns about the school department to please ask School Committee members or the Superintendent.

15. PERSONNEL:

A. New Hires:

- 1. Heather Sult as Ed Tech II at Lisbon Community School effective December 11, 2008 for the remainder of the 2008-2009 school year.

B. Resignations:

- 1. Scott R. Trach as Music teacher at the Philip W. Sugg Middle School effective January 5, 2009.
- 2. Terri Lamar as Nurse at the Lisbon Community School effective December 18, 2008.

16. POLICY REVIEW:

- A. Policies 09 Packet #4 was distributed for review with plans for 1st Read on February 09, 2009 and Final Adoption on March 09, 2009.

B. VOTED: (5) 2nd Read/Adoption on the Following Policies: 09 Packet #3
(Danuski – Comber) (5 – 0)

1. BEDG Minutes
2. BEDH Public Participation at School Committee Meetings
3. BEDI School Committee Relations with the Media
4. BEDJ Broadcasting/Taping of School Committee Meetings by the Public
5. BG School Committee Policy Process
6. BG-R Policy Adoption Procedure
7. BHC School Committee Communications with Staff
8. BIB School Committee Member Development Opportunities
9. CA Administrative Goals/Priorities Objectives

C. 09 Packet #2 was distributed for policy book update.

17. EXECUTIVE SESSION:

- A. **VOTED: (6)** To enter Executive Session to discuss Administrator negotiations pursuant to Freedom of Access Statute, Title I, Section 405.6C.
(Danuski – Austin) (5 – 0) (9:03 p.m.)

18. GENERAL SESSION:

Returned to General Session at 9:11 p.m.

19. ADJOURNMENT:

VOTED: (7) To adjourn. (Danuski – Ingersoll) (5 – 0) (9:12 p.m.)

Shannon L. Welsh
Secretary, Lisbon School Committee

SLW:sjc